



17th St. & Constitution Avenue N.W.  
Washington, D.C. 20006  
United States of America

## Organization of American States

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October 19, 2015

**To:** The Assistant Secretary General, the Secretaries and Executive Secretaries, Directors, and all Staff Members

**From:** Luis Almagro, Secretary General

**Subject:** Modification of Performance Contract ("CPR") Rules regarding Prohibitions Related to Competitive Methods

The Performance Contract ("CPR") Rules of the General Secretariat of the Organization of American States (Executive Order 05-04, Corr. 1) are hereby amended to reflect an increase in the contract amounts that require competitive methods. Paragraphs 3.6.1, 3.6.2, and 3.6.4 are amended as follows:

- 3.6.1 For legal persons (*i.e.* companies), no performance contract for an amount of more than \$105,000 financed by the Regular Fund or OAS Development Cooperation Fund (OAS/DCF) shall be awarded other than by competitive methods. For natural persons, no performance contract for an amount of more than \$80,000 financed by the Regular Fund or OAS/DCF shall be awarded other than by competitive methods. For purposes of determining the contract amount under this provision, the amount of prior contracts issued to the same independent contractor for substantially similar functions within a twelve month period shall be added to the amount of the contract under consideration. This rule shall be construed and applied in accordance with its purpose which is to thwart circumvention of the bidding process.
- 3.6.2 For legal persons, no performance contract for more than \$105,000 funded by specific funds shall be awarded to a legal person other than by competitive methods, unless the donor or the Member State receiving the product or service produced under the contract insists in writing that the contract be awarded to a specific vendor. For natural persons, no performance contract for more than \$80,000



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funded by specific funds shall be awarded to a natural person other than by competitive methods, unless the donor or the Member State receiving the product or service produced under the contract insists in writing that the contract be awarded to a specific vendor. For purposes of determining the contract amount under this provision, the amount of prior contracts issued to the same independent contractor for substantially similar functions within a twelve month period shall be added to the amount of the contract under consideration. This rule shall be construed and applied in accordance with its purpose which is to thwart circumvention of the bidding process.

3.6.4 Although competitive methods are not mandatory for performance contracts up to \$105,000 for legal persons and up to \$80,000 for natural persons, the use of competitive methods is highly recommended for selecting contractors when time and other resources so permit.

The full text of the Performance Contract (“CPR”) Rules can be found on the Internet at <http://www.oas.org/legal/english/gensec/EXOR-05-04-CORR1.htm>

This Directive shall enter into force upon the date printed above.